



## **Norway House Pharmacy Ltd.**

Retail Supervisor  
Kistapinanihk Mall  
Norway House Mb R0B 1B0

Norway House Pharmacy Ltd. is currently seeking a **Retail Supervisor** to join their team in Norway House Manitoba. Reporting to the Pharmacy Manager at the Retail Supervisor is the catalyst in building an effective team to ensure the ongoing success of store operations, while maintaining high levels of customer service.

Our community Pharmacy is one of the busiest Independent Pharmacies operating in Manitoba and we are proud that it is owned and operated by and in Norway House Cree Nation. As we continue to grow, we are looking for a strong leader that is ready to make an impact, embraces change, who is not afraid of hard work and learning new things, someone who is a trail blazer who has a passion for helping our community, the team and the business.

We offer competitive employment packages, including benefits & pension, and added incentives. Norway House Pharmacy Ltd. strongly supports internal movement across and upward in our growing network.

### **Duties and Responsibilities**

- Actively promote the Norway House Pharmacy image within the community by encouraging a positive profile through participation and leadership in community, as well as initiatives focusing on Health and Wellness.
- Demonstrate outstanding sales ability, leadership capabilities, and contributes to the overall store concept by bringing plenty of energy, enthusiasm, passion and strong communication skills
- Identify ways in which front shop and pharmacy programs intersect and ensure communication to maximize customer interface is smooth and seamless towards achieving exceptional customer service.
- Oversee human resource activities which include recruitment, training, certification, developing and motivating staff, performance evaluations and disciplinary procedures
- Ensure that the store achieves and maintains budgeted sales, gross profit, inventory targets, labour costs, shrink, and controllable store expenses.
- Lead and inspire store staff-"hands-on" approach in identifying and responding to issues in a timely manner motivating employees to perform above expectations.

### **Qualifications**

- Planning, Judgement and Decision Making
- Planning and preparation for Inventory Management
- Use judgment and decision-making skills to control expenses
- Provides effective leadership and ongoing mentorship and ensures development of all staff
- Efficient time management skills
- Able to prioritize activities quickly in response to changing initiatives
- Effective organization and planning skills

## **Experience**

- Previous retail management experience (including responsibility for purchasing, Loss Prevention, as well as inventory control and human resources and people management)
- Demonstrated ability to drive the business, lead by example and support corporate programs
- Works effectively with management team
- Superior interpersonal, coaching and communication skills
- Strong business and financial acumen
- Strong verbal and written communication skills
- Computer literacy
- Demonstrated commitment to providing exceptional customer service
- Strong relationship builder with key internal and external agencies

## **Working Conditions**

- Ability to work flexible shifts which may include nights and weekends

***Indigenous applicants are encouraged to self-declare when submitting applications***

**APPLY IN WRITING DIRECTLY TO HUMAN RESOURCES BY SUBMITTING RESUME COMPLETE WITH 3 REFERENCES TO.....**

Christie Spencer  
Health Transition and Human Resource Support  
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## ***Norway House Cree Nation Manitoba's Best Kept Northern Secret***

*Located on the northern tip of Lake Winnipeg and the eastern channel of Nelson River, the Norway House Cree Nation community is truly at the center of northern Manitoba's unsurpassed beauty! Acting as an entryway to the Northern and Eastern communities of Manitoba through year-round provincial highway access (and winter roads), via a provincial airport and the Sea Falls ferry, Norway House Cree Nation is a proud and thriving community of over 6,500 residents. Boasting access to world class fishing through a local outfitter, Molson Lake Fishing Lodge, camping, swimming and accommodations at the new Sea Falls Park, canoeing and kayaking trips on scenic waterways and first-class activities inclusive of historical attractions, hotels, restaurants and local shopping mall. Visit anytime or plan your trip around summer's annual Treaty and York Boat Days or the Pipoon Winter Festival. If you are looking to truly get back to nature without losing any of the amenities and the comfort of home – consider Norway House Cree Nation for your next northern adventure. We are proud of our Nation and look forward to hosting you in our community*